

Tender Ref. No. VC/CPPP/2018-19/01

NOTICE INVITING TENDERS
(NATIONAL COMPETITIVE BIDDING)

1. Online bids are invited on single stage two bid system for Pallavi 2K19 AT VIVEKANANDA COLLEGE (UNIVERSITY OF DELHI) registered contractors /Firms who fulfill the eligibility criteria shall quote the rates online. Manual bids shall not be accepted.

2. Document Download: Tender documents may be downloaded from Vivekananda College web site <http://www.vivekanandacollege.edu.in> and www.du.ac.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> the schedule as given in CRITICAL DATE SHEET as under.

CRITICAL DATE SHEET

Date of publishing	25.01.2019, Friday (09:00 a.m.)
Bid Document Download / Sale Start Date	26.01.2019, Saturday (09:00 a.m.)
Bid Document Download / Sale End Date	04.02.2019, Monday (05:00 p.m.)
Bid Submission Start Date	05.02.2019, Tuesday (09:00 a.m.)
Bid Submission End Date	11.02.2019, Monday (05:00 p.m.)
Bid Opening Date	13.02.2019, Wednesday (02:00 p.m.)

Note: Original DD for cost of tender & EMD will be deposited in the office from 10:00 a.m. to 01:00 p.m. (Except Saturday, Sunday & Holidays) before the end date of tender.

3. Bid Submission:

Bidders are advised to visit this website regularly to keep themselves updated as any change/ modification in the tender will be intimated through this website only.

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.

Tenderer/Contractor are advised to follow the instructions "Instructions To Bidder for Online Bid Submission" provided in the Annexure-I & Annexure-II for online submission of bids and NIT for other conditions.-

Ruturaj
24/01/19

Jyoti Mahapatra
कार्यकारी/स्थानात्मक प्राचार्य/Actg./Offg. Principal
विवेकानंद महाविद्यालय/Vivekananda College
(दिल्ली विश्वविद्यालय)/(University of Delhi)

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. Not more than one tender shall be submitted by one contactor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Tenderer who has downloaded the tender from the College website <http://www.Vivekanandacollege.edu.in> Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with Vivekananda College.

6. Intending tenderers are advised to visit again Vivekananda College website <http://www.vivekanandacollege.edu.in>, www.du.ac.in and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

7. Applicant contractor must provide demand draft for Rs. 1000/- (Rupees One thousand only) (to be purchased on or after publication date of this tender) in favour of 'PRINCIPAL, VIVEKANANDA COLLEGE' from any nationalize bank and submit the same in original with the office of Principal, Vivekananda College before bid closing date and time and upload the copy with the online bid with their application/downloaded tenders as the cost of tender forms/ documents. The all applicable bank charges shall be borne by the applicant and he shall not have any claim what so ever on this account on College. In case of re- tendering, the firms which has submitted the DD in earlier calls will be required to submit proof of Draft along with their tender/application in subsequent calls. Tender not accompanied with the cost of tender documents is liable to be rejected. However, public sectors undertaking / Govt undertaking firms are exempted from the payment towards cost of tender documents.

EMD Payment

The EMD for Rs.50,000/- in the shape of Bank Draft in favour of 'PRINCIPAL,VIVEKANANDA COLLEGE' shall be deposited physically in the office of Principal, Vivekananda College and append a copy with the online bid before the date of submission of online tender.

Micro and small enterprises units registered with NSIC under their single point registration scheme for the good/services at NSIC are exempted from furnishing the bid security deposit/EMD/Tender Fee.

8. The Hard Copy of original instruments in respect of cost of tender document with all annexures, and earnest money, must be delivered to the Principal, Vivekananda College on

Revised

or before bid opening date/time as mentioned in critical date sheet. Tenderer shall likely to be liable for legal action for non-submission of original payment instrument like DD, etc., against the submitted bid. The Demand Draft attached/submitted for tender fee shall be non-refundable.

9. Bids will be opened as per date/time as mentioned in the **Tender Critical Date Sheet**. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening will be intimated later on e-procurement portal.

10. The bidder should have turnover exceeding Rs. Ten Lac per annum for each of the last two years and should be making profits each year as per audited accounts. (Audited copies of Profit & Loss Account and Balance Sheets for the last two years i.e. 2016 - 17 & 2017-18, need to be attached).

11. The bidders should have experience in the similar field of providing Event Management Services in the government departments for the last two years. Relevant proof of supporting the above shall be submitted.

12. The College may accept or reject any or all bids in part or in full without assigning any reason and does bind itself to accept the lowest bid. The college at its discretion may change the quantity, upgrades the criteria and drop any item or part thereof at any time before or after assigning the work order.

13. The college reserve right of splitting the items within two or more contractor for assigning the work order.

14. Delhi Courts shall have exclusive jurisdiction in relation to this contract excluding the jurisdiction of all other courts. All disputes arising out of or in any way connected with this agreement/contract shall be deemed to have arisen in Delhi.

15. The payment will be made to the firm at any bank account maintained in india by way of NEFT/RTGS after statutory deduction as per applicable laws.

16. The quoted price shall be **inclusive of all taxes** by whatever name called. **GST** extra as per applicable rates.

Submission of Tender

The tender shall be submitted online in Two part, viz., technical bid and price bid.

All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

Rajeev

Technical Bid:

The following documents are to be furnished by the Contractor along with Technical Bid as per the tender document :

- 1) Signed and scanned copy of tender fee & EMD.
- 2) Signed and scanned copy of current income tax challan / return/GST Reg. Number, PAN No. & EPF Reg. No., Power of Attorney/Registration Certificate /Trade license certificate/ Enlistment certificate / incorporation certificate in any Govt. deptt. / Statutory body/ PSU shall be submitted
- 3) Signed and Scanned Copy of band names along with Songs list FOR THE FIRST DAY PERFORMANCE.
- 4) Signed and Scanned copy of confirmation of artist on his company letter head with video clip forwarded on Whatsapp number (9958002156)
- 5) Signed and Scanned Copy of Details of Past Experience , Bid Proforma, Declaration, regarding MSME under MSME Act 2006 (if applicable)
- 6) Signed and Scanned Copy of Technical data sheet (Annexure - I/II)
- 7) Signed and Scanned Copy of Tender Acceptance Letter. (Annexure-III)
- 8) Signed and Scanned Copy of partnership deed in case of partnership firm, Memorandum and Article of Association in case of limited company, ownership certificate in case of sole of proprietary firm and Power of Attorney in favour of authorized signatory in case the firm is not a proprietary firm.

R. K. K.

PRICE BID UNDERTAKING

From: (Full name and address of the Bidder) _____

To,
Dear Sir/Madam,

1. I submit the Price Bid for **Pallavi 2K19** and related activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the Price Bid, Annexure III **inclusive of all taxes** by whatever name called. **GST extra** as per applicable rates.

Yours Faithfully,
Signature of
authorized
Representative:

Rohita

TECHNICAL DATA SHEET

ANNEXURE-I

REQUIREMENTS OF EVENT MANAGER FOR PALLAVI 2K19

(FOR 1st March 2019)

SPORTS GROUND

1. Professional Stage with carpet size - 40*36 (5 feet height)
2. Professional Ramp with carpet size - 8*12
3. Back drop with frame size 10*20
4. Side wings with frame

SOUND GROUND

1. JBL - Original (quantity - 12)
2. Bass-JBL SRX 700 Series (quantity - 6)
3. Monitor - LA (quantity - 8)
4. Line Mixer Digital 32/48 Channel (quantity - 1)
5. Smoke machine (quantity - 2)
6. Mic (quantity - APR)

LIGHT

1. Sharpie (quantity - 4)

Cancellation or unavailability:

- I. 1. If the event of the programme being cancelled due to unavoidable circumstances like rain etc., the event manager will ensure that the programme is held on the following day.
- II. 2. In case the artist is unavailable at the last moment due to unavoidable circumstances like being sick etc., the event manager will arrange another artist of the same stature as per approval of the college/committee.

Ravita

ANNEXURE-II

REQUIREMENTS OF EVENT MANAGER FOR PALLAVI 2K19

Requirements of any one of the mentioned Artists for Day 3

(With all the production i.e. sound system, travelling system, stay, green room etc. -Essential necessities.)

Live performance by the artist 1:00 p.m. onwards on 1st March, 2019 -

Performance time - 90 to 120 mins

1. Jassi gill
2. The landers
3. Sharry mann
4. Maninder buttar
5. Ninja

Rautra

(5)

ANNEXURE-III

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

To,
The Principal,
Vivekananda College, University of Delhi
Vivek Vihar,
Delhi - 110095

Sub: Acceptance in respect of Terms & Conditions of Tender Document of
PALLAVI - 2K19 at Vivekananda College”

Ref: NIT No- _____ Dt. _____

Sir/Madam,

- i. I/We have downloaded the tender document(s) for the above mentioned ‘Tender / Work’ from the web site <http://eprocure.gov.in/eprocure/app>.
- ii. I/We hereby certify that I/We have read all the terms and conditions of tender document (including all annexure(s), schedule(s), drawing(s) etc., which shall part of the contract and I/We shall abide hereby all terms & conditions contained therein.
- iii. The Corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
- iv. I/We hereby unconditionally accept all the terms and conditions of above mentioned tender document and corrigendum(s) as applicable.
- v. I/We hereby certify that quoted price shall be inclusive of all taxes by whatever name called. GST extra as per applicable rates.
- vi. I/We hereby certify that I/We will provide **LIST OF ARTIST** names along with songs list, Band names in the Technical bid documents.

Rishi

- vii. I/We will arrange event on the date scheduled and time mentioned in NIT or any other dates given by the committee with mutual consent.
- viii. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject my bid including the forfeiture of earnest money deposit.
- ix. I/We confirm that our bid shall be valid upto 120 days as mentioned in this tender document from the date of opening of Technical Bid.
- x. I/We hereby certify that all the statements made and information supplied in the enclosed Annexures and additional data etc. furnished herewith are true and correct.
- xi. I/We have furnished all information and details necessary for demonstrating our qualification and have no further prominent information.
- xii. I/We understand that you are not bound to accept the lowest or any bid you may receive.
- xiii. I/We certify that comply would be done according to the eligibility requirements and as per bid documents.
- xiv. I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/ Public sector Undertaking.
- xv. MoU prepared by the college shall be signed by your firm at the time of assigning work order.

Seal and Sign of Agency

Name:

Address:

E-mail ID:

Mobile No.:

Ravika

FINANCIAL BID
BILL OF QUANTITY (BOQ)

1. Price bid format is provided as BOQ star event.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BOQ star event.xls as it is and quote their offer/rates in the permitted column and upload the same in the Price bid. Bidder shall not tamper/ modify downloaded price bid template in any manner. In case if the same is found to be tempered/ modified in any manner, tender will be completely rejected and bid security would be forfeited and tenderer is liable to be banned from doing business with the purchaser.
2. The rates shall be quoted in Indian Rupee only.
3. The rates shall be inclusive of all taxes and duties. Any subsequent revision in the statutory taxes, fees etc. shall be the responsibility of the bidder. GST extra as per applicable rates.
4. In case of any discrepancy in the amounts indicated in figure and word the amount in word shall be considered for evaluation.
5. In case of any discrepancy in calculation of total amount, unit price quoted in words will be considered for computation.
6. The quoted rates shall remain firm throughout the validity period of the bid and no revision is permissible for any reason.
7. The Evaluated Total Price for the Bid shall be the total price worked out after considering discrepancies, if any.
8. The tenders more than the cost of Rs. 5 Lac (Inclusive of all taxes and GST extra as per applicable rates) will not be accepted.

Rhita