



**ARYABHATTA COLLEGE**

University of Delhi

आर्यभट्ट महाविद्यालय

दिल्ली विश्वविद्यालय

Ref. AC/SU/2019/1594

Date: 01.02.2019

**NOTICE INVITING TENDER**

Sealed Tenders are invited from eligible event managers/ firms to organize 2 days' Annual Cultural festival at Aryabhatta College, University of Delhi on 20th and 21st February 2019.

The requirements pertaining to stage organization, sound and music, printing and publicity, co-ordination & communication etc. are enclosed with this notice.

Complete profile of the company along with documents in support of financial competence of the (i.e. last two years Income Tax return, PAN No, GST Registration No., and license from the competent authority for commercial event management).

The tender to be submitted through post/ by hand in sealed envelope and addressed to "**The PRINCIPAL, ARYABHATTA COLLEGE, UNIVERSITY OF DELHI, BENITO JUAREZ ROAD (ANAND NIKETAN), NEW DELHI-110021**" and should reach on or before **13.02.2019 upto 3:00 p.m.**

**The sealed envelope must be superscribed as "Tender for the Annual Cultural Festival 2018-19".**

**Conditions:-**

1. Earnest money deposit of Rs. 10000/-in the form of Demand Draft in favour of "ARYABHATTA COLLEGE" payable at New Delhi.
2. Work experience of at least 2 years.
3. Contractor should submit the following documents: -
  - Last 2 years ITR.
  - Copy of PAN card.
  - GST registration certificate .
  - Copy of Registration of Company.

**The quotations will be opened on 14<sup>th</sup> February 2019 at 10 a.m. in the Administrative Office.**

For Dean - Students' Council

(Dr. Manoj Sinha)  
Principal



**ARYABHATTA COLLEGE  
(UNIVERSITY OF DELHI)  
BENITO JUAREZ ROAD, NEW DELHI-110021**

**ANNUAL FESTIVAL of 2 DAYS on 20th and 21st February 2019**

**PROFORMA QUOTATION FOR EVENT MANAGERS**

1. Name of the Organization : \_\_\_\_\_
2. Whether registered or not  
If yes, furnish Registration No. \_\_\_\_\_
3. Address : \_\_\_\_\_  
\_\_\_\_\_
4. PAN No. : \_\_\_\_\_
5. GST No. : \_\_\_\_\_

**(Auth. Signatory)  
Seal of the Firm**

**BEST QUOTED RATES FOR: -**

S. No.	REQUIREMENTS	SIZE/ QUANTITY	DAYS	RATE
1.	Stage with carpets and stairs on both sides	50' x 32'x6'	02	
2.	Ramp (professional)	16' x 8'	02	
3.	Backdrop (Banner of flex with iron frame)	40'x10'	02	
4.	<b>SOUND SYSTEM</b>			
	Top R.C.F. - JBL	08	02	
	Base R.C.F. - JBL	06	02	
	Side fill (JBL)	04	02	
	Foot Monitor (JBL)	04	02	
	DJM 900 Nexus	02	02	
	CDJ 2000 Nexus	04	02	
	Cordless Mic	05	02	
	Digital Mixer (SC48)	01	02	
	Amps	As per Artist	02	
	Lighting	As Required	02	
	Drum set (7 piece) with mic	01	02	
	Smoke Machine	02	02	
5.	<b>FURNITURE</b>			
	Sofa (3 seater)	12	02	
	Chairs	200	02	
	Center Tahle	06	02	
	Carpets	25'x25' & 100'x30'	02	
	Stall (8 Nos)	10'x15'x15'	02	
	Tent	300 Sq. Ft	02	
6.	<b>STAR EVENING</b>			
	Jass Manak		01	
	Milind Gaba			
	Parmish Verma			
	Mankirt Aulakh			
	Parteek Kuhad			
	Ammy Virk			
	Guru Gandhawa			
	Jassi Gill			
	Salman Ali(Indian Idol)			
	In addition to above stars, rates of other stars may be quoted on separate sheet.			
7.	EDM Night –Progressive Brothers/Zaiden/Local train		01	
8.	<b>OTHERS</b>			
	Security	10 Bouncers	02	
	Barricade (double support mojo)	500 ft	02	
	Green room	6'x4'	02	

(Rates must be quoted inclusive of GST).

**TOTAL AMOUNT: -**

- CHIEF GUEST WILL BE DECIDED BY THE COLLEGE MANAGEMENT.
- FREE PROMOTION BY ARTIST.

**NOTE:-**

- While mentioning rates kindly indicate any hidden charges, i.e. transportation, labour etc.
- GST No. must be quoted (**Rates must be quoted inclusive of GST**).
- Experience in organizing such events in other colleges of University of Delhi. Please mention the names of the Colleges and indicate the years of experience.
- Documentary proof of each should be attached.
- The Principal reserves the right to accept/ reject some or all quotations without assigning any reason thereof.
- In the event the programme being cancelled due to unavoidable circumstances like rain etc., the event manager will ensure that the programme will be held on the following day.
- In case the artist is unavailable at the last moment due to unavoidable circumstances like being sick etc., the event manager will arrange another artist of the same stature from the provided list.
- College reserves the right to withdraw this quotation/ tender anytime without any reason.
- TDS will be deducted as per rules.
- All the tenderers are required to submit their Bank details (RTGS, IFSC etc.)/bank mandate form alongwith a copy of PAN card.
- **Penalty of maximum 10% of the tendered amount on unsatisfactory performance and EMD shall be forfeited.**
- Envelope should be marked "**Tender for the Annual Cultural Festival 2018-19**".
- Rates should be furnished against each item, i.e. (Sr. No. 1 to 8).
- **Quotation must reach the College Office latest by 3 PM on 13.02.2019 and will be opened on 14.02.2019 at 10 AM in the Administrative Office.**
- **The payment will be made at the following terms: -**
  - a) 50% will be paid after preparation of stage, tent and furniture on 1<sup>st</sup> day.
  - b) 50% will be paid within 3 working days after completion of event.

  
**PRINCIPAL**  
प्राचार्य/Principal  
आर्यभट्ट महाविद्यालय/Aryabhata College  
दिल्ली विश्वविद्यालय/University of Delhi  
बेनिटी हुआरेज रोड/Benito Juarez Road  
नई दिल्ली-110021/New Delhi-110021