

कॉलेज ऑफ वोकेशनल स्टडीज
(दिल्ली विश्वविद्यालय)

त्रिवेणी शंख सराय फेस-II, नई दिल्ली-110017
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College of Vocational Studies
(University of Delhi)

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संदर्भ संख्या

Ref. No. CVS/2019/2023

दिनांक

Dated

18.02.2019

E-TENDER

FOR

Supply of Battery, Maintenance and repair of UPS installed at College of Vocational Studies, New Delhi

DATE & TIME OF ISSUE OF TENDER DOCUMENT (downloaded from website)	18.02.2019 from 6.00 p.m.
LAST DATE & TIME FOR SUBMISSION OF TENDER DOCUMENT	11.03.2019 up to 11.00 a.m.
DATE & TIME FOR OPENING OF TENDER DOCUMENT – (TECHNICAL/FINANCIAL BID)	12.03.2019 at 11.00 a.m.

- The e-tender Form can be filled up from the e-procurement portal.

The tender shall be accepted under two Bid System. The interested Service Providers are advised to submit Technical & Financial bids through e-portal of e-procurement website (<https://www.eprocure.gov.in>).

Principal

18.02.2019

College of Vocational Studies
(University of Delhi)
Sheikh Sarai - II,
New Delhi.
110017

Subject: **Supply of Battery, maintenance and repair of UPS installed at College of Vocational Studies, New Delhi.**

The bidder is advised to visit and acquaint himself with the operational system. The costs of visiting shall be borne by the bidder. It shall be deemed that the contractor has undertaken a visit to the college and is aware of the operational conditions prior to the submission of the tender documents.

Online quotations are invited from reputed/registered firms for award of Annual Maintenance Contract for maintenance & repair of UPS of various ratings installed in the College of Vocational Studies located at Sheikh Sarai as per details mentioned at appendix 'A' for a period of one year from the date of award of the Contract. The prospective firms should have at least 5 years experience of supply, maintenance and repair in Government Departments and should furnish a copy of the PAN, GST and "Experience Certificate" from their respective organizations, while submitting their quotations through CPP Portal.

2. It is, therefore, requested to apply the for the above mentioned items in a sealed cover so as to reach the "**Principal College of Vocational Studies**", sheikh sarai New Delhi 110017. Earnest Money of Rs.10,000/- (Rs. Ten thousand only) may please be submitted in the form of Demand Draft in favour of "**Principal College of Vocational Studies**". The quotations should also indicate the response time and service commitment. The tenderers should have sufficient staff and communication facilities to respond to breakdowns in shortest possible time.
3. The payment shall be released in four quarterly installments.
4. The College reserves the right to reject any or all quotations without assigning any reasons thereof.
6. The Terms & Conditions of the contract will be as follows:-
 - (i) **Period:** The successful firm will be required to start working immediately after award of the contract. The College of Vocational Studies shall, however, has

the right to terminate the contract at any time without assigning any reason thereof.

- (ii) The firm shall have to attend all complaints on receipt of information from the users directly with the prior approval of Administration Section. The services should be provided on regular basis during office hours and in case of emergency beyond office hours or holidays etc.
- (iii) The firm will be required to undertake maintenance/repairs of UPS at College of Vocational Studies.
- (iv) For payment purpose, the bills should be submitted quarterly on the prescribed format requisition-wise along with the work completion report/user certificate.
- (v) No increase in amount shall be considered at all during the full period of AMC. No any other charges will be payable like transportation, fare etc. for providing the services.
- (vi) Conditional tender will not be entertained. Similarly, quotations received after stipulated date and time will also not be considered under any circumstances.
- (vii) Representative of the firm will not remove any part(s) or whole from the equipments without permission of the competent authority in the building where the equipments are installed.
- (viii) The rates will be for a period of one year and the firm will not be allowed to increase the rate once approved for a period of one year.
- (ix) Firm whose tender has been approved will have to provide all parts required for running the equipment including Batteries. The tenderer will have to supply original parts as required to run the equipments. The cost of Batteries and other spare parts may also be indicated.
- (x) The firm will intimate their registration number, sales tax number, PAN, GST number, Service Tax registration number with the tender papers.
- (xi) The successful tenderer would be required to deposit an amount of Rs.10,000/- (Rs. Ten thousand only) in the shape of Fixed Deposit with any of the scheduled Bank pledged in the name of the undersigned which will be released on the successful completion of the contract.

- (xii) The firm will have to repair the equipment within 24 hours of its complaint. If not, the College of Vocational Studies will get repairs carried out from outside and the expenditure so incurred on such repairs will be deducted from the AMC payment, due to the firm.
- (xiii) The representatives of the firms may inspect all the UPS, Invertors and Batteries on any working day by obtaining appointment from Admin Officer (Admn.) before they submit their rates for AMC.
- (xiv) The existing numbers of UPS mentioned in the Appendix A may change during the currency of the contract. For any such alterations, intimation shall be given to the contractor and if any new addition is not maintained through warranty clause but through AMC, charges for maintenance shall be payable to the contractor at the rates agreed upon. Similarly, the deletion shall also be intimated to the contractor and charges shall be deducted for the purpose of payment to contractor.
- (xv) This College of Vocational Studies can terminate the contract at any time without assigning any reason, if the work of the contractor is found unsatisfactory. In this respect the decision of the College of Vocational Studies will be final and binding on the contractor. The College reserves the right to reject any quotation in whole or in part without assigning any reason thereof.
- (xvi) The rates may be quoted as per Annexure-I, Taxes (VAT, Service Tax) if any, may be specifically and separately indicated in the quotation.

7. All the tenderers are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending their quotations, as no change or violation of the aforesaid terms & conditions are permissible once the quotation is accepted by this Ministry.


(Principal)


APPENDIX-A

Name of the Firm :

Registered/Postal Address

Telephone No.

E-mail

PAN No.

VAT/TIN No.(if applicable)

Service Tax Registration (if applicable)

UPS			
S.N O.	Rating	Quantity	Repair charges per unit (in Rs.)
(i)	4 KVA	1	
(ii)	3 KVA	1	
(iii)	10 KVA	9	
(iv)	600 VA	10	
(v)	1 KVA	04	
	Total	25	
2.	UPS BATTERIES		Charges per unit (in)
			Buy Back (in)
			Total price per unit (in)
1.	26 AH (approx. battery require 150)		
2.	7 AH (approx battery require 20)		
3.	17 AH (approx battery require 10)		
4.	Any other item(s)		
5.	Remarks		

Particulars of EMD :

(i) DD No.

(ii) Date

(iii) Amount

(iv) Bank (drawn on)

Signature with seal