

KIRORI MAL COLLEGE, UNIVERSITY OF DELHI
MAURICE NAGAR, DELHI-110007

QUOTATION DOCUMENT FOR ANNUAL MAINTENANCE CONTRACT OF KIRLOSHKAR
GENERATOR 400 K.V. IN THE COLLEGE.

Kirori Mal College (KMC) is a premier institute of the country for education at undergraduate and postgraduate levels. At present, approximately 5500 students are studying and about 400 teaching, non-teaching staff are working in the college.

The Kirori Mal College intends to enter into Annual Maintenance Contract for Kirloshkar Generator 400 K.V. as per Annexure 'A'

A notice inviting sealed quotations is being notified in KMC website. Interested firms may submit quotations duly completed upto 03:00 p.m. on 25/06/2019 Quotation notice may also be collected from the administration department in the college office.

The quotations shall be submitted according to the following terms & conditions:-

1. Change of Engine oil and filters.
2. Cleaning of air cleaner.
3. Checking of all air cleaner hoses external pipes of oil cooler etc. for leakages and replacement of the same if necessary.
4. Lightening of all the mounting fasteners.
5. Cleaning of centrifuge filter at regular intervals (if provided)
6. Cleaning of battery terminals and applying petroleum jelly.
7. Checking and tightening of all the external fasteners of engine.
8. Checking all the fasteners of engine.
9. Checking all the instruments gauges for proper working and advising for replacement of the same if found defective.
10. Checking and advising operator for maintaining log book.
11. Testing the engine on load for at least half an hour after every service.
12. Attending to the minor faults in AMF Panel Alternator.
13. Changing of carbon brushes on Alternator in required.
14. Advising to the College if any abnormality found in the loading pattern.
15. Advising to the college on any of the rectification work to be done to improve the overall efficiency of the machine.
16. The rates quoted shall be inclusive of all taxes etc.
17. The firm should be mentioned their PAN number and GST number (copy of document should be enclosed)
18. The firm should have minimum three years experience in relevant / same field of AMC.
19. The contract should be initially for TWO year and same will be renewed for further period upto 03 years on the basis of performance and satisfactory report submitted by contractor.

Date:- 11.06.2019

V. Chauhan.
(डॉ. विभा सिंह चौहान)
(Dr. Vibha Singh Chauhan)
Principal
किरोड़ी मल कॉलेज / Kirori Mal College
(दिल्ली विश्वविद्यालय) / (University of Delhi)
दिल्ली-110007 / Delhi-110007

TENDER FORM
(To be furnished by the firm)

Sl.No.	Particulars	Required information
01	Name of the Firm	
	Mobile No.	
	Email id	
02	Complete Address of the Firm	
03	PAN Number (copy enclosed)	
04	GST Number (copy enclosed)	
05	Accept terms & conditions from Sl.No 01 to 19 as per quotation document	YES / NO
06	Name as per Bank Account (copy enclosed)	
07	Name of the Bank	
08	Address of the Bank	
09	Bank Account Number	
10	IFSC Code	
11	MICR Code	

RATE TO BE QUOTATED BY THE FIRM

NAME & ADDRESS OF THE FIRM _____

Sl.No	Particulars	Amount (Rs.)
01	Rate of AMC for one year	Rs.
02	Tax (GST) (if applicable)	Rs.
03	Total Rate to be Quotated	