

INDIRA GANDHI INSTITUTE OF PHYSICAL EDUCATION & SPORTS SCIENCE
(University of Delhi)
B-Block, Vikaspuri, New Delhi-110 018.

Dated: 13.09.2019

Ref.No.IPE/2019/

TENDER NOTICE

Sealed Quotations/Rates are invited from the interested Parties/Vendors to run College Canteen for the Students/Staff of the Institute. Terms & Conditions along with list of items to be supplied are available on the College Website www.igipess.du.ac.in.

Quotations will be accepted in the College Office on or before 19.09.2019 upto 12.00 Noon.

Quotations will be opened on 19.09.2019 at 2.00 p.m.

The undersigned reserves the right to accept or reject any or all the Quotations without assigning the reasons thereof.

Sd/-
(DR. DHANANJOY SHAW)
OFFICIATING PRINCIPAL

Copy to:

1. To the Director, Delhi University Computer Centre with a request to upload the same on University Website.
2. College Website,
3. College Notice Board.
4. Convener, Canteen Committee
5. Section Officer (Admn.).
6. A.O. (Consultant).
7. Account Section
8. Office File.



(DR. DHANANJOY SHAW)
OFFICIATING PRINCIPAL

TERMS AND CONDITIONS OF THE CONTRACT

1. The Vendor whose offer is accepted shall be granted a license to sell and supply refreshment to the college (students, staff etc.).
2. The Vendor shall enter into a contract to be executed on a non-judicial Stamp Paper of Rs.10/- . The contract shall be for a period for one year and may or may not be renewed. The college reserves the right to renew the contract on the same or revised terms and conditions or such period as may be deemed fit.
3. The Vendor, who is awarded the contract, shall be required to:
 - a) Pay License Fee of Rs.1,000/- per month. (Rupees One Thousand only). No portion of the license fee shall be refundable.
 - b) Deposit with the college Authorities a sum of Rs.10,000/- (Rupees Ten Thousand only) as a security deposit, which will be refundable on expiry of the contract.
 - c) To pay Electricity Charges @Rs.10/- per unit.
 - d) To pay Water Charges @Rs.200/- (Rupees Two Hundred only) per month.
4. The Vendor shall keep the licensed premises neat and tidy according to the by-laws of Health Department as laid down by the Municipal Corporation of Delhi and shall be personally responsible for complying with relevant acts and regulations in force in NCT of Delhi. The Vendor shall also arrange to obtain the necessary license for running the business, if required by the civic authorities. The college, in no case, shall be responsible for this.

The said premises allotted to the Vendor will not be used by the Vendor for residential purpose.
5. The College/Institute shall provide the necessary furniture such as tables and chairs. The Vendor shall be responsible for its maintenance, loss or damage, if any. He/she shall also be responsible for any loss or damage to the college property movable or immovable in his possession.

The Vendor will be required to provide utensils/Gas Cylinder/Cook Top etc. at the time of award of the business contract.
6. The articles of refreshment etc. to be served by the Vendor shall be of good quality and the preparation if any, shall be made by him under hygienic condition within the premises provided for the purpose. The rates of the articles as may be approved by the Canteen Committee will be displayed by the Vendor at a prominent place. Under no circumstances, the Vendor shall increase the rate of any article without prior permission of the Principal. The Principal and the members of the Canteen Committee shall visit the place from time to time to check the preparation and arrangements etc.



7. The Vendor shall keep a complaint book which shall be made available by the Vendor to any person who desire to record any complaint and which shall be opened to inspection by the Principal and the member/s of the Canteen Committee.
8. The Vendor shall employ requisite number of Employees in the College/Institute for the smooth conduct of the business. He/she shall be responsible for good conduct and behaviour of the persons employed by him.
9. The Vendor shall be personally responsible for any loss, damage or theft etc. occurring in the premises to any of the College property under his control.
10. The Vendor shall also provide services during vacation/s.
11. The contract shall be terminable on one month notice on either side. The Principal will have the right to revoke the contract without notice on grounds of gross misconduct, negligence or breach of contract.
12. The Vendor shall not sublet the business to any other person(s).
13. The Principal shall have the right to impose fine in case of grave irregularities to the extent deemed fit and proper which shall be recoverable from the security amount, if not paid otherwise.
14. At the time of expiry or repudiation of the contract, as the case may be, the Vendor shall be liable to hand over the entire furniture and fixture and other belonging supplied by the college, in the same conditions as they were at the time of this contract.
15. In case of any dispute the matter shall be referred for arbitration to the Treasurer or any other member nominated by the Governing Body, whose decision shall be final and binding on both the parties.
16. The Vendor shall be required to submit the following certificates:-
 - v) Experience Certificate, if any.
 - vi) Reference of working experience for confirmation of performance.

The Principal reserves the right to accept or reject any one's Quotations without assigning the reason thereof.

We have read the above terms and conditions of the contract and undertake to abide by all the above terms and conditions in case of award of the contract for supplying the Fruits, Juices and Branded Dairy/Milk products (Amul/Mother Dairy/Delhi Milk Scheme).

Officiating Principal
IGIPSS, B-Block, Vikaspuri,
New Delhi-110 018



Signature of Vendor: _____

Name in Full: _____

Address: _____

Tel.No.: _____

Mobile No.: _____

List of items to be supplied by the Vendor/Contract for IGIPSS Canteen:

S.No.	Item	Weight/Qty.	Rate
1.	Tea (90 ml)		
2.	Tea (130 ml)		
3.	Coffee (90 ml)		
4.	Coffee (130 ml)		
5.	Samosa		
6.	Bread Pakoda		
7.	Veg Sandwich		
8.	Bread Roll		
9.	Aloo Bonda		
10.	Bread Omlett (2 Egg+2 Bread)		
11.	Boiled Egg		
12.	IDLI + Sambar + Chutney		
13.	Sambar + Vada + Chutney		
14.	Dal Vada + Sambar + Chutney		
15.	Plain Dosa + Sambar + Chutney		
16.	Masala Dosa + Sambar + Chutney		
17.	Veg Uttapam + Sambar + Chutney		
18.	Full Meals - Thali		
19.	Half Meal a) Kadi Chawal b) Chole Chawal c) Rajma Chawal		
20.	Company Products (Beverages, Biscuits, Juices etc)		
21.	Aloo Parantha with Chutney & Butter		
22.	Mix Parantha with Chutney & Butter		
23.	Aloo Poori		
24.	Poha		
25.	Green Sprouts		
26.	Roti (Chapali)		
27.	Subji Full		
28.	Subji Half		
29.	Dal Full		
30.	Dal Half		
31.	Rice Full Plate		
32.	Rice Half Plate		

33 All mother dairy products

Note: Please mention Weight/Quantity of the Item/s wherever required.