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ACHARYA NARENDRA DEV COLLEGE
(UNIVERSITY OF DELHI)
Govindpuri, Kalkaji, New Delhi – 110 019

Ref. No. ANDC/2020/CAMC computers.....

Dated: 14/2/2020

Open Tender Enquiry

Subject: Request for Tender for “**Comprehensive AMC of Computers and Peripherals**” at Acharya Narendra Dev College, Govindpuri, Kalkaji, New Delhi-110019

Dear Madam/ Sir,

Open tenders are invited for Annual Rate Contract for Comprehensive AMC of Computers and Peripherals at Acharya Narendra Dev College, New Delhi-110019.

You are requested to submit your offer in Two Bid System- Technical and Commercial through e-procurement <https://eprocure.gov.in/eprocure/app> for Annual Rate Contract for Comprehensive AMC of **computers and peripherals** as per the details attached in Appendix III of open tender by Acharya Narendra Dev College, University of Delhi, New Delhi-110019.

Details of Tender Enquiry are as under:

Tender Reference No and Date	ANDC/2020/CAMC computers and Peripherals
EMD Amount(Rs)	6,000/-
Bid Document Download Start Date and Time	14/2/2020 18:00 hrs
Bid Submission Start Date and Time	15/2/2020 9:30 hrs
Bid Submission End Date and Time	1/03/2020 11:00 hrs
Technical Bid Opening Date and Time	2/03/2020 12:00 hrs
Financial Bid Opening Date and Time	Will be intimated later
Bid Validity	31.06.2020

It is requested that the following protocol shall be carefully observed in every detail while submitting the tender, otherwise tender may not be considered:

1. All details regarding the tender for “**Annual Rate Contract for Comprehensive AMC of Computers and Peripherals**” are available on our college website <http://andcollege.du.ac.in> and CPP Portal <https://eprocure.gov.in/eprocure/app>. Any change/ modification in the Tender Enquiry/ Tender Document will be intimated through above websites only. Bidders are therefore, requested to visit the websites regularly to keep themselves updated.
2. For submission of e-bids, bidders are required to get themselves registered with <http://eprocure.gov.in/eprocure/app>.

3. Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Bidder' for the e -submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in/eprocure/app>.
4. Online tender will be two fold (a) one technical bid consisting of all technical details and supporting documents (b) another financial bid containing items wise price for the items mentioned in the technical bid. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
5. Financial bids of only those bidders will be opened and considered who qualify in their technical bid.
6. Manual/hardcopy of bids shall not be accepted.
7. Bidder, however have to upload scanned and signed copies of EMD and documents mentioned in Appendix I along with the e-tender.
8. Earnest Money Deposit (EMD) amount of Rs.6,000/- (Six Thousand Only), should be submitted in the form of Pay Order/Demand Draft of a nationalized bank, payable in favour of "**The Principal, Acharya Narendra Dev College**", payable at **Delhi**, and should reach to "The Section Officer (Accounts), Acharya Narendra Dev College, Govindpuri, Kalkaji, New Delhi-110019", before the end date and time of bid submission, failing which, the bid will be liable for rejection. Please write the name of the contact person (IN CAPITAL) and his/her Mobile Number at the backside of the Pay Order/Demand Draft and submit it in an envelope super scribed as "**EMD for Annual Rate Contract for Comprehensive AMC of UPS**". Our Tender No. & Date and name of the item/equipment should invariably be marked on the top of envelope.
9. Clarifications/queries, if any, can be addressed to Dr. Geetu Gambhir, Bursar, Contact No. 011-26293224 and email: bursar@andc.du.ac.in till 27st February, 2020.

Ph. No. 011-26294542
Fax: 011-26294540

Email: principal@andc.du.ac.in
url:<http://andcollege.du.ac.in>



ACHARYA NARENDRA DEV COLLEGE
(UNIVERSITY OF DELHI)
Govindpuri, Kalkaji, New Delhi – 110 019

Ref.no ANDC/2020/CAMCcomputer

Dated: 14.2.2020

Open Tender Enquiry

Subject: Request for Tender for“**Annual Rate Contract for comprehensive AMC of Computers and Peripherals**” at Acharya Narendra Dev College, Govindpuri, Kalkaji, New Delhi-110019

Open tenders are invited for the Annual Rate Contract for comprehensive AMC of Computers and Peripherals at Acharya Narendra Dev College, Govindpuri, Kalkaji, New Delhi-110019

CONTENTS:

S.No	Description of Contents	Appendix
1.	TERMS AND CONDITONS	
2.	BIDDER PROFILE (ELIGIBILITY CRITERIA)	Appendix I
3.	DECLARATION	Appendix II
4.	TECHNICAL SPECIFICATIONS & COMPLIANCESHEET	Appendix III
5.	PERFORMA FOR FINANCIAL BID	AppendixIV
6.	BANK DETAILS	Appendix V
7.	TENDER ACCEPTANCE LETTER	Appendix VI

General Terms and Conditions

1. The tender must be in the form as furnished by Procuring Entity and should be free from corrections/erasures. In case there is any unavoidable correction, it should be properly attested. If not, the tender will not be considered. Tender written in pencil will not be considered. The bidder shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited.
2. Tender will be opened on due date at **2.03.2020 (12.00Hrs)** at the indicated venue in presence of the bidders or their representatives who may wish to be present.
3. **The Technical Bid and the Financial Bid shall be submitted through ONLINE only at CPP Portal as per the details mentioned in the E-Procurement Tender Notice.**

4. Tenders which are not accompanied with the EMD in form of Demand Draft/Pay Order of Rs.6,000/- will not be considered.
5. In the event of furnishing false/incorrect/incomplete/forged information/documents by the bidder, the EMD in respect of such bidder shall be forfeited. Further during the performance of the contract, if it is detected that the contract has been obtained by furnishing the false/incorrect/incomplete information in the tender, the agreement is liable to be terminated and performance security and other payments due to the contractor shall be forfeited without prejudice to the contractor liable to be blacklisted accordingly and is liable to be banned from doing business with the Acharya Narendra Dev College.
6. The EMD of successful bidder will be retained as security till the end of the contract.
7. The EMD of the unsuccessful bidder(s) will be refunded after finalization of tender without any interest.
8. The EMD may be forfeited if a bidder withdraws his bid during period of validity specified by bidder in bid form or, in case of successful bidder, if the bidder fails to complete the contract.
9. The bidder shall have a minimum of 3 years experience in this trade.(Documentary evidence shall be submitted)
10. Successful bidder is to submit an **Appendix VI** as tender acceptance letter.
11. **In the Technical Bid opening, technical committee will verify all the documents uploaded on CPP Portal. Then, in the Financial Bid opening stage the Price Bids (financial bid) of only the technically eligible firm shall be opened by the Competent Committee of Acharya Narendra Dev College, University of Delhi.**
12. Cost of the items shall include GST/all other taxes.
13. The College, does not bind it to accept the lowest tender for its execution and reserves the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement.
14. In the event of any default, failure or negligence by the bidder/vender in complying with the terms and conditions of the work order to the complete satisfaction of the **Acharya Narendra Dev College, University of Delhi** the authorities shall be entitled to deduct/forfeit from EMD for the loss / damage.
15. The right to accept the tender will rest with Principal, Acharya Narendra Dev College, University of Delhi which reserves the right to reject any or all the bids without assigning any reason thereof.
16. Payment of taxes is primarily the responsibility of the seller. **If no indication regarding GST or other taxes is recorded in the tender, the GST or other taxes will be considered as included.**
17. Payments will be made through **RTGS/NEFT** transfer. For this purpose, the vendor will be required to provide his bank details along with the bill. **A Scan copy of the cancelled cheque can also be attached for verification of IFSC code and account details.**
18. Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Delhi only.
19. Incomplete tender is liable to be rejected. Apart from submitting the copies of other documents, the bidder must submit the duly filled in and completed in all respect Tender Acceptance Letter along with entire

tender document. Each and every paper submitted as a part of technical bid should be signed and stamped by the bidder.

20. The Vendor whose quotations are accepted must submit a Bank Guarantee @ 10% of the total order value in favour of The Principal, Acharya NarendraDev College, Govindpuri, Kalkaji, New Delhi- 110019, which will be released at the end of AMC.
21. In case of non performance/unsatisfactory service (Performance of the PC's is below 50% for a quarter), Bank Guarantee will be forfeited as penalty and the contract for AMC will be terminated.
22. The vendor must be registered with Sales Tax Authority and mention sales tax number, service tax number and attach income tax return papers of last three years.
23. The firm must have experience of Maintenance Contracts of Computers and peripherals for at least last 3 years with Govt. Deptt./Public Sector. The firm should provide list of Government Ministries/Departments/Organizations for which it has AMCs, in each of the last 5years.
24. The Firm must have experience of maintaining not less than 100 computers per year in a single Govt .Department / PSU. Necessary papers must accompany the technical bid. A Performance Certificate to this effect from at least *one* Govt. Deptt / Public Sector Undertaking may be furnished.
25. The firm must have a Service Charges Turnover (Total Annual Value of Services Provided) of more than Rs. 5 lakhs per annum for the last three years.

Additional Terms and Conditions

Maintenance Means:

26. To ensure the proper working of the PC's inclusive of hardware and software.
- 21 Proper working of the LAN of the college and internal networking and maintenance of subnets within the college.
- 22 Preventive maintenance of all items must be done twice in a year during semester break..
- 23 Preventive maintenance against viruses, spywares and all unwanted software for example cookies and removal of problems arising as a result of unwanted software, regular cleaning.
- 24 All maintenance needs to be done between college timing i.e. from 9 AM to 5.30 PM on all working days i.e. Monday to Saturday (except college holidays).
- 25 Henceforth "item" will refer to any equipment under the AMC contract including H/W e.g. PC, Printer etc. and software e.g. Windows, Unix/Linuxetc.
- 26 The item downtime is defined as: the time for which the item could not be utilized for its intended

use.

- 27 The item uptime is defined as: the time for which item can be utilized for its intended use.
- 28 Cost of Consumable items will be borne by the college. Consumables items are Cartridge & Toner only. All related expenditure like transportation, delivery, tax etc. of all items need to be borne by the vendor. College will not make any payment other than AMC price as mentioned in its clause. No other consumable cost will be borne by the college. In case of non-functionality of an item due to non-consumable items, the expenditure would have to be borne by the vendor in totality.
Consumable items would mean only Cartridge, Toner and nothingelse.
- 29 Maintenance that includes the replacement of malfunctioning spares/ parts for proper functioning of all systems and sub systems listed in Appendix A by the Contractor. If any part gives repeated problems, i.e., two repairs in a minimum period of two month time, then the Contractor must replace it immediately with a new original part.
- 30 If a part/item is not working and the same has to be rectified by replacement of part/item then the expense of the replacement of part/item of same or higher configurations would have to be borne by the vendor. Specifically, Keyboard and Mouse of Logitech/Dell/HP/IBM would be acceptable as replacement only. In case of Motherboard, same manufacturer is acceptable only i.e. Intel needs to be replaced by Intel and AMD by AMD only.
- 31 The systems that are not serviceable by the Contractor due to obsolescence of technology or non availability of parts/ components/ assemblies will be withdrawn from the maintenance Contract. The decision of ANDC regarding non availability and obsolescence of technology will be final. Withdrawal of such systems shall be communicated to the Contractor and proportionate maintenance charges shall be deducted from the amount due to the Contractor.
- 32 The vendor needs to provide 10 pairs of Keyboard and Mouse of Logitech/Dell/HP/IBM at the beginning of AMC as the standby so that faulty keyboard and mouse should not hamper the smooth functioning of the system .These standby items if not used as replacement items, would be returned at the end of AMC.
- 33 In the service report, the details regarding the part number and serial number (if any) must be brought out clearly.
- 34 The Contractor is also obliged for the provision of stand by printer/computer to the users, if repair & maintenance extends beyond 24 hours.
- 35 The contractor is required to hand over all defective/ damaged components to the IT staff after the replacement
- 36 A register shall be maintained showing the clearing & preventive maintenance of each item in the list of AMC. and shall be produced to the concerned authority for verification , after the job.
- 37 The Contractor will maintain log book of equipment under maintenance Contract with detailed specifications. Details of all minor/ major, routing/ preventive repair/ maintenance job undertaken shall be entered into the log book.

- 38 Complaint/ Feedback/ Performance report. The Contractor will maintain all records of the complaints in a register.
- 39 Quotation may be submitted after inspection of items by vendor.
- 40 The vendor will provide a qualified, resident service engineer (MCSE/CCNA or equivalent) with experience of at least two years as computer technician, on all the working days. Engineer shall be equipped with mobile phone to ensure his availability. An amount of Rs. 100/- per day will be deducted if Service Engineer remains absent/leave without providing substitute. The salary of the resident engineer will be responsibility of the vendor.
- 41 The period of AMC will be initially for three months (one quarter) and if found satisfactory may be extended for another three quarters. College may consider extension of contract beyond a period of one year if the services of the vendor are found satisfactory.
- 42 The college reserves the right to accept or reject any quotations without assigning any reason thereof.
- 43 Relocation of the items can be done without any prior information.
- 44 AMC for the items given in bid document is on a comprehensive Basis and not item wise. Single consolidated rate must be quoted for all the items.
- 45 The vendors would be required to maintain a call register both at his end as well as College, along with call report giving details of the maintenance work done and down time of Computer and its peripherals.
- 46 The comprehensive maintenance shall be carried out primarily at the premises of ANDC, during office hours. In case the vendor feels that equipment can not be repaired at site, they will carry and deliver the equipment at their own cost and get it repaired promptly.
- 47 The system down time should not exceed 72 hours from the time at which the complaint was made. If the down time is more than 72 hours, the Vendor will provide a standby system. In case the system is not repaired or an alternative system not supplied within the period of 72 hours from the time of failure report then the College may choose to get the same repaired by or replaced from any other agency and the cost and expenditure incurred therein shall be recoverable from the vendor.
- 48 The vendor will ensure 95% uptime for Items and other **equipments in each department/section of the college whose items are under AMC**, failing which a penalty as proposed by the College will be imposed. The breakdown time will be worked asunder:-

Total machines days (X) = No. of Items * No. of working

Days in a quarter. Break-down days (Y) = No. of Items *

No. of breakdown days.

Percentage uptime (Z) = $((X-Y) / X) * 100$.

Penalty Amount= ((95-Z)*quarter payment)/100).

- 49 The comprehensive maintenance charges shall be payable to the vendor after every three months. For this the vendor will raise a bill and payment will be released after a satisfactory report is obtained from the department. No advance payments will be made.
- 50 Late submission of tenders will not be accepted. Tenders by "Telex/Telegram/Fax/E-mail" will not be accepted.
- 51 The tender is not transferable.
- 52 In case of non-compliance with the contract or service is not satisfied, ANDC reserves the right to cancel/rescind/revoke the contract and impose penalty in proportion to damages.
- 53 Earnest Money Deposit (Rs. 10,000/- only) in the form of a demand draft in favour of Principal, Acharya Narendra Dev College, should be deposited along with the bid. Name, address and telephone number of the bidder should be clearly written on the backside of the Demand Draft. Earnest Money Deposit of the selected vendor will be retained by the college till the end of contract. Earnest Money Deposit of the rejected vendors will be returned back by the college.

Jurisdiction

The courts at Delhi alone shall have jurisdiction in any matter arising out of or relating to this tender.

Note:

Single Consolidated rate must be quoted for all the items mentioned in bid document. The rates must be inclusive of all type of taxes and should not exclude any item of bid document.

The college reserves the right to include an item during the AMC period whose rate of maintenance will be decided a fresh, depending on configuration and AMC tenure ,by mutual consent of the vendor and college.

The decision of the college shall be final and binding on the vendor.

Appendix I

BIDDER PROFILE (ELIGIBILITY CRITERIA)

The following details/documents/certificates issued by the concerned Authorities in respect of the bidder are required to be submitted:

S.No	DESCRIPTION	DOCUMENTS TO BE UPLOADED(SCANNED COPIES)
1.	Name and Address of the bidder/tenderer along with Telephone No./Mobile No:	
2.	Registration certificate/legal status from Govt. of India/State Govt. for relevant field. Copy of relevant certificates shall be attached.	
3.	Copy of GST Registration(if any), PAN card, TIN No./VAT No.	
4.	Copies of ITR for last three preceding years (FY 2017-18, 2018-19 and 2019-20)	
5.	Proof of the firm towards its existence for last three years or more in the trade in Central/State Govt. /Autonomous bodies. Copies of work order shall be included as a proof.	
6.	Performance Certificate for maintenance of atleast 100 computers from at least <i>one</i> Govt. Deptt / Public Sector Undertaking	
7.	Service Charges Turnover (Total Annual Value of Services Provided) of more than Rs. 5 lakhs per annum for the last three years.	
8.	National Electronic Fund Transfer (NEFT) Form as per Annexure VI (for the purpose of payment in Indian Rupee)	

Signature of the Bidder/Tenderer with Seal
Name of the Firm & Seal

Note: The documents to be uploaded should be legible, covered with index and have proper page no. In case the uploaded documents are not readable, the tender cannot be examined and the Technical Bids can be rejected, thereby rejecting the tender of that applicant.

Appendix II
DECLARATION

(To be given on Company Letter Head)

1. I,----- Son/ Daughter / Wife of Shri -----
----- Proprietor / Director /authorized signatory of the firm, mentioned
above, am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We, am/ are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. We agree to all the terms and conditions mentioned in the tender documents. We further understand that you are not bound to accept the lowest or any Bid you may receive against your above-referred Bid Reference.
5. We confirm that there is no case pending with the police or any other investigating agency (i.e.) against the proprietor/firm/partner or the company.
6. We confirm that no near relative of ours is an employee of the college who is connected with the award and execution of the contract.
7. We confirm that we are competent to contract and we do not stand deregistered/banned/blacklisted by any Govt. Department/Autonomous/Semi Govt. in the past.
8. We do not have any pending litigation with any Government Department on account of our services.
9. We confirm that we fully agree with the terms and conditions specified in above mentioned Bidding Document, including amendment/ corrigendum, if any.

Signature of the Bidder/Tenderer
with Seal
Name of the Firm & Seal

Date:
Place:

**Appendix-III
(On Company Letter Head)**

TECHNICAL Data sheet

Duly filled Technical Bid as per the details given below in the attached format shall be submitted

Details of Systems and Peripherals in the Order 2019-20

S.No	Item Name	Brand/Name	Quantity	Total	Compliance Y/N
1	Computer-P IV	IBM	29	249	
	Computer- Intel core i5	DELL Optiplex 980	60		
	Computer Intel Dual core	HP	74		
		HCL	02		
		Lenevo	02		
	Computer AMD Phenom	ACER	81		
Computer-ATOM		01			
2	Server	HCL	03	06	
		HP	02		
		DELL	01		

3	Laser Jet Printer	HP 1000 HP 1010 HP 1015 HP 1022 HP 2420 DN Samsung ML 2010 Samsung ML 3310nd Samsung ML 2161 HP 1606 HP P1008 HP P1007 HP 1020 HP MFP 1136 Canon 2900b Canon(Image Class LBP151dw)	01 02 05 01 02 04 03 01 05 02 01 01 01 01 01 03	33	
4	Desk Jet Printer	HP F4185/3650 Ink Advantage (2135/2515)	02 02	04	
4	Scanner	HP G3110 HP 5550C HP 4370 HP G 2410 Cannon LIDE 110	02 02 01 01 02	08	
5	Wifi Access Point	ZF 7962 ZF7363 ZF7341 ZF7343	15 04 01 01	21	
6	Zone Director 1000	Ruckus	01	01	

Make/Model/Configuration of the Desktops is as follows:

Make: IBM, **Configuration:** Intel PIV 3.2 GHz, HDD: 80 GB/250GB, RAM: 2GB/1 GB/512 MB

Make: HP, Lenevo **Configuration:** Intel Core 2 Duo 2.4 GHz, HDD: 80 GB/160GB, RAM: 2GB/1 GB/512 MB

Make: Dell, **Model:** Optiplex 980/Vostrov, **Configuration:** Intel Core i5, HDD: 500GB, RAM: 4GB/8GB

Make: Acer, **Configuration:** AMD Phenom 2 X 4810 processor, HDD: 320GB, RAM: 2GB

Make: HCL, **Configuration:** Intel Dual core E 5200 2.5 GHz, HDD: 160GB/320 GB, RAM: 2GB

Make: ATOM **Configuration:** Intel ATOM D425, HDD: 250GB, RAM: 2GB, Monitor-Touch Screen

Make/Model/Configuration of the Servers is as follows:

Make: HCL, **Configuration:** Intel Xeon E5504, RAM: 2 GB, HDD: 300 GB

Make: HP, **Configuration:** Intel Xeon, RAM: 4 GB, HDD: 72 GB (Qty=3)

Make: HP, **Configuration:** Intel Xeon E5620, RAM:12 GB, HDD: 300 GB (Qty=2)

Make: Dell, **Configuration:** Intel Xeon , RAM:16 GB, HDD:500 GB (Qty=2)

Date
Place

Signature and Seal of Authorized Signatory with Name

Appendix IV

Annual Rate Contract for Comprehensive AMC of UPS.at Acharya Narendra Dev College

PROFORMA FOR FINANCIAL BID

Details of Systems and Peripherals in the Order 2019-20

S.No	Item Name	Brand/Name	Quantity	Total	Unit Price	Total Price
1	Computer-P IV	IBM	29	249		
	Computer- Intel core i5	DELL Optiplex 980	60			
	Computer Intel Dual core	HP	74			
		HCL	02			
		Lenevo	02			
	Computer AMD Phenom	ACER	81			
Computer-ATOM		01				
2	Server	HCL	03	06		
		HP	02			
		DELL	01			
3	Laser Jet Printer	HP 1000	01	33		
		HP 1010	02			
		HP 1015	05			
		HP 1022	01			
		HP 2420 DN	02			
		Samsung ML 2010	04			
		Samsung ML 3310nd	03			
		Samsung ML 2161	01			
		HP 1606	05			
		HP P1008	02			
		HP P1007	01			
		HP 1020	01			
		HP MFP 1136	01			
		Canon 2900b	01			
		Canon(Image Class LBP151dw)	03			

4	Desk Jet Printer	HP F4185/3650 Ink Advantage (2135/2515)	02 02	04		
4	Scanner	HP G3110 HP 5550C HP 4370 HP G 2410 Cannon LIDE 110	02 02 01 01 02	08		
5	Wifi Access Point	ZF 7962 ZF7363 ZF7341 ZF7343	15 04 01 01	21		
6	Zone Director 1000	Ruckus	01	01		

Make/Model/Configuration of the Desktops is as follows:

Make: IBM, **Configuration:** Intel PIV 3.2 GHz, HDD: 80 GB/250GB, RAM: 2GB/1 GB/512 MB

Make: HP, Lenevo**Configuration:** Intel Core 2 Duo 2.4 GHz, HDD: 80 GB/160GB, RAM: 2GB/1 GB/512 MB

Make: Dell, **Model:** Optiplex 980/Vostrov, **Configuration:** Intel Core i5, HDD: 500GB, RAM: 4GB/8GB

Make: Acer, **Configuration:** AMD Phenom 2 X 4810 processor, HDD: 320GB, RAM: 2GB

Make: HCL, **Configuration:** Intel Dual core E 5200 2.5 GHz, HDD: 160GB/320 GB, RAM: 2GB

Make: ATOM **Configuration:** Intel ATOM D425, HDD: 250GB, RAM: 2GB, Monitor-Touch Screen

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Make: HP, **Configuration:** Intel Xeon E5620, RAM:12 GB, HDD: 300 GB (Qty=2)

Make: Dell, **Configuration:** Intel Xeon , RAM:16 GB, HDD:500 GB (Qty=2)

Note: All Rates in Figures and in Words in Rupees

I/we agree and comply the following:

1. The rates quoted are as per the technical specifications mentioned in Appendix III.
2. Tender schedule and Technical specification (Appendix III) indicated in tender document
3. Terms and conditions as specified in the tender document.
4. This offer is valid till 31.05.2020 from the date of opening of the tender.
5. Comply by the comprehensive warranty condition.

Signature and Seal of Authorized Signatory with Name

Date Place

Appendix V

Bank Account Details for NEFT/RTGS Transfer
(TO BE SUBMITTED ALONG WITH THE FINANTIAL BID)

S.No	Information Heads	Bank Information
1.	Beneficiary Name	
2.	Beneficiary Address	
3.	Bank Name	
4.	Bank Address & Telephone No.	
5.	Bank Account Number	
6.	Bank Account Type	
7.	IFSC Code	
8.	MICR Code	

Signature and seal of the bidder

ANNEXURE-VI

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

To,
The Principal
Acharya Narendra Dev College
Govindpuri, Kalkaji
New Delhi-110019

Sub: Acceptance of Tender Document

Tender Reference No: _____

Name of Tender / Work _____

Dear Madam,

I _____, on behalf of
M/s _____ certify that all
the statement made and information supplied with this tender to Acharya Narendra Dev College,
University of Delhi, are true and correct and is fulfilling the specifications as per the tender document.

1. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
2. I undertake to supply the items as per specifications desired in your tender. Any deviations may lead to cancellation of award as per tender terms and conditions.
3. I offer to execute the work at the rates as indicated in the price Bid as per the award of contract, if applicable.
4. I offer to comply by the comprehensive warranty condition of the tender.

I / We are liable to pay damages out of the security deposit/EMD in case of any discrepancy in this regard. Principal, Acharya Narendra Dev College, University of Delhi may impose penalty as deemed fit & will have the right to make recovery from security/EMD or make deduction from our bills due.

Signature of the Bidder/Tenderer with Seal

Name of the Firm & Seal