

**Ref. No. BC/Website/2020/3062**

**Dated: 03 - 03 - 2020**

**BHARATI COLLEGE  
(UNIVERSITY OF DELHI)  
C-4, JANAKPURI, NEW DELHI-110058.**

1. Bharati College invites bids to design & development and CAMC of College Website. Bids are invited from interested companies who can design the website as per College's need and requirement.

**Document Download:** Tender documents may be downloaded from College/University of Delhi website [www.bharaticollege.org](http://www.bharaticollege.org) and [www.du.ac.in](http://www.du.ac.in) (for reference only) or CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule. **CRITICAL DATEs SHEETS given on next page.**

**Dr. (Mrs.) Rekha Sapra  
Acting Principal**

2.

**CRITICAL DATE SHEET**

	<b><u>DATE</u></b>
Published Date	04-03-2020
Bid Document Download	04-03-2020
Bid Submission Start Date	05-03-2020
Pre-Bid Meeting	11-03-2020 at (12.00 Noon to 01.00 P.m.)
Bid Submission End Date	26-03-2020
Technical Bid Opening Date	27-03-2020
Financial Bid Opening date	30-03-2020

**3. Bid Submission: Bids shall be submitted online only at CPPP website:  
<https://eprocure.gov.in/eprocure/app>.**

Bidders are advised to follow the ‘Special Instructions to the Contractors/Bidders for the e-submission of the bids online’ available through the Link:

<https://eprocure.gov.in/eprocure/app>

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

**4.** Not more than one tender shall be submitted by one vendor or vendors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

**5.** Tenderer who can download the tender from the college website [www.bharaticollege.org](http://www.bharaticollege.org) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and **EMD would be forfeited** and tenderer is liable to be black listed from doing business with the Bharati College/University of Delhi.

6. Intending tenderers are **advised to keep checking the college website [www.bharaticollege.org](http://www.bharaticollege.org)** and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

#### 7. Bid Security/EMD Payment:

Earnest Money Deposit of **Rs.10,000/- (Rupees Ten Thousand Only)** in the form of Demand Draft in favour of Principal, Bharati College, University of Delhi C-4, Janakpuri, New Delhi or may transfer to the College Account. The College Bank details are (**Account Name: Bharati College Maintenance Grant A/c, Account Number: 1527000400332120 IFS Code: PUNB0495200, Bank: Punjab National Bank, Bharati College, University of Delhi, Janakpuri, New Delhi-110 058.** The bidder shall submit the EMD/ UTR No of RTGS/NEFT with the college in case of payment through Demand Draft or RTGS upload the receipt of the same with the online bid. EMD of unsuccessful bidders will be returned to them after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

8. Bids (Technical) will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well as Financial-Bid opening will be published on CPP Portal.

#### **Submission of Tender**

**The tender shall be submitted online in two part, viz., Technical bid and Financial (Price) bid.**

**The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.**

#### **Technical Bid**

The following documents are to be furnished by the Contractor along with **Technical Bid** as per the tender document:

- i) Signed and scanned copy of **proof for payment of Earnest Money Deposit.**
- ii) Signed and Scanned copy Certificates like Company, Registration certificate, PAN No, GST No.
- iii) Signed and Scanned Copy of **Tender Acceptance Letter & Letter of authorization to submit bid.**
- iv) An undertaking (self-certificate) that the **agency hasn't been blacklisted** by a Central / State/UT Government institution and there has been no litigation with any government department on account of IT services.
- v) Experience Certificate of any educational institutions previous work already done.

## **FINANCIAL BID**

(a) Schedule of financial bid in the form of BOQ

S.No.	Description	Rate
Part-A	Design and development of College website (1 Job) having the following tentative (but not exhaustive) features: <ul style="list-style-type: none"><li>• Aesthetically designed website structure</li><li>• User-friendly admin panel</li><li>• 24x7 support service</li><li>• Purchase of cloud space for website for four year</li><li>• Mobile compatibility</li><li>• Login panel for students and teachers (Specification of the same to be discussed in the pre-bid meeting)</li><li>• SSL integration and payment gateway</li><li>• Time-Table Plug-in</li><li>• Social Media Integration</li><li>• Video Management</li><li>• Article Management for Faculty</li></ul>	
Part-B	<ul style="list-style-type: none"><li>• CAMC for 4 years</li></ul>	
	<b>Grand Total (Part A + Part B)</b>	

- *The specifications shown are tentative, and shall vary as per actual requirement. Further changes/ suggestions may be incorporated during the course of development.*
- *L-1 will be decided on the total of (Part A + Part B).*
- *Rates should be inclusive of all taxes*

**Signature of Bidder & Stamp**

## **Terms and Conditions**

- i. Bharati College is proposing to design and development the College website. The rates are to be submitted in Price Bid by the interested eligible parties.
- ii. The bidders may give representations (if any) against them getting technically disqualified before the date of opening of the Financial Bids. No representation after the opening of Financial Bids shall be entertained, whatsoever.
- iii. The vendor should be able to execute the work within one month of the order placed by the college.
- iv. The list of features mentioned is not exhaustive and may vary. The college reserves the right to reasonably change/ incorporate features during the course of the development of the website, which shall be discussed in detail during the pre-bid meeting.
- v. The rates quoted shall be all inclusive.
- vi. Towards said work of the College website in BOQ of the Tender Document, Bharati College, University of Delhi will be making payment after receiving the bills from vendor on successful completion of the work. No advance payment will be made by Bharati College, University of Delhi.
- vii. The Earnest Money Deposit of Rs.10,000.00 deposited by the successful vendor will be treated as Performance Security Deposit. Performance Security Deposit will be forfeited in case any deviation is found for violating any terms and conditions of the tender. On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest.

**Agreement**

**THIS AGREEMENT** has been made on this ----- at Delhi **BETWEEN Principal, Bharati College, University of Delhi** (hereinafter referred to as the College) on behalf of Governing Body AND M/s. \_\_\_\_\_, hereinafter called the Firm of the other part.

Whereas the Firm approached the Principal, through proper channel through the process of calling for tender through e-procurement on CPP Portal Tender ID: \_\_\_\_\_ for website aforesaid work. And whereas the Principal, after following the due procedure, has agreed to provide the said Firm for said work of the College website on the terms and conditions hereinafter set out:

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-**

1. The contract for design and Development of the College website of Bharati College will be valid from the date of award of Purchase Order/ Work Order.
2. Towards said work of the College website in BOQ of the Tender Document, Bharati College, University of Delhi will be making payment after receiving the bills from M/S \_\_\_\_\_ on successful completion of the work. No advance payment will be made by Bharati College, University of Delhi.
3. The Earnest Money Deposit of Rs. \_\_\_\_\_ deposited by M/s. \_\_\_\_\_ will be treated as Performance Security Deposit. Performance Security Deposit will be forfeited in case any deviation is found for violating any terms and conditions of the tender. On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest.
4. The company shall be responsible for timely completion of the work.
5. Due to any reason, if Bharati College, University of Delhi or the firm wants to withdraw from the contract, they should inform to each other thirty days in advance.
6. The list of features mentioned is indicative and not exhaustive. The firm should be able to incorporate suggestions/ changes during the course of the development of the website.
7. TDS and GST will be deducted as per rule of Govt. of India.
8. CAMC Payment will be given on yearly basis.

**College**

**Firm**

**WITNESSES**

**WITNESSES**