

Ref. No. BC/CAMC FE/643

Dated: 23-12-2020

**BHARATI COLLEGE  
(UNIVERSITY OF DELHI)  
C-4, JANAKPURI, NEW DELHI-110058.**

**SECTION-1**

**NOTICE INVITING FOR TENDER OF COMPREHENSIVE ANNUAL  
MAINTENANCE FOR FIRE EXTINGUISHERS IN BHARATI COLLEGE,  
UNIVERSITY OF DELHI**

1. E-Tenders are invited under Two-Bid system from reputed agencies, either by themselves or as a joint venture/consortium/partnership having proven capacity to provide CAMC services for fire extinguishers with the suitable and trained manpower, for Bharati College, University of Delhi, C-4, Janakpuri, New Delhi-110 058 for a period of 2 years. **Manual bids shall not be accepted.**

**Document Download:** Tender documents may be downloaded from College/University of Delhi website [www.bharaticollege.org](http://www.bharaticollege.org) and [www.du.ac.in](http://www.du.ac.in) (for reference only) or CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule. **CRITICAL DATEs SHEETS** given on next page.

**Dr. (Mrs.) Rekha Sapra  
Offtg. Principal**

2.

**CRITICAL DATE SHEET**

	<b><u>DATE</u></b>
Published Date	23-12-2020
Bid Document Download	23-12-2020
Bid Submission Start Date	24-12-2020
Bid Submission End Date	14-01-2021
Technical Bid Opening Date	18-01-2021
Financial Bid Opening date	22-01-2021

3. **Bid Submission: Bids shall be submitted online only at CPPP website:**  
**<https://eprocure.gov.in/eprocure/app>.**

Bidders are advised to follow the 'Special Instructions to the Contractors/Bidders for the e-submission of the bids online' available through the Link:

**<https://eprocure.gov.in/eprocure/app>**

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. Not more than one tender shall be submitted by one contactor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who can downloaded the tender from the college website [www.bharaticollege.du.ac.in](http://www.bharaticollege.du.ac.in) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, **shall not tamper/modify the tender form including downloaded price bid template in any manner**. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be black listed from doing business with the Bharati College/University of Delhi.

6. Intending tenderers are advised to keep checking the college website [www.bharaticollege.du.ac.in](http://www.bharaticollege.du.ac.in) and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

7. **EMD Payment:** Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft in favour of **Principal, Bharati College**, University of Delhi C-4, Janakpuri, New Delhi or may transfer to the College Account. The College Bank details are (Account Name: Bharati College Maintenance Grant A/c, Account Number: 1527000400332120 IFS Code: PUNB0495200, Bank: Punjab National Bank, Bharati College, University of Delhi, Janakpuri, New Delhi-110 058. The bidder shall submit the EMD/ UTR No of RTGS/NEFT with the college in case of payment through Demand Draft or RTGS upload the receipt of the same with the online bid. EMD of unsuccessful bidders will be returned to them after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

8. Bids (Technical) will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well as Financial-Bid opening will be published on CPP Portal.

9. Performance Security Deposit at the rate of 10% of the contract value awarded shall be deposited by the successful bidder, in the form of Demand Draft or may be transfer to the College Account. The College Bank details are (Account Name: Bharati College Maintenance Grant A/c, Account Number: 1527000400332120 IFS Code: PUNB0495200, Bank: Punjab National Bank, Bharati College, University of Delhi, Janakpuri, New Delhi-110 058. The same shall be returned to the firm after successful and satisfactory completion of the work for the contracted tenure and shall not bear any interest. The college shall reserve the right to forfeit the Performance Security Deposit in case of the firm failing to meet its obligations under the contract terms and conditions.

10. The Contractor is required to give Demo at the time of Installation/Refilling of Fire extinguisher at their own cost.

### **Submission of Tender**

**The tender shall be submitted online in two part, viz., Technical bid and Financial (Price) bid.**

**The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.**

### **Technical Bid**

The following documents are to be furnished by the Contractor along with **Technical Bid** as per the tender document:

- i) Signed and scanned copy of **proof for payment of Earnest Money Deposit.**

- ii) Signed and Scanned copy Certificates like **Company Registration certificate, Electrical Contract License, Certificate of authorized dealership, PAN No, GST Return (October 2020), Income Tax Return/ Clearance for Last Three Years, ESCI Registration, EPFO Registration, Registration with Labour Department**
- iii) Signed and Scanned Copy of Power of attorney / Authority letter in case person other than the bidder has signed the tender documents.
- iv) Undertaking stating that the bidder / contractor has not been black listed from any authorities
- v) Experience Certificate of minimum 2 years in similar field of work (if any).
- vi) The bidder / contractor should have OEM/Authorized Dealers of Fire Extinguishers of specific makes (ceasefire, firefite, vintex) in appropriate category & class.

**FINANCIAL BID**

(a) Schedule of financial bid in the form of BOQ

S.No.	Description of Item of work	Unit Qty	Period of CAMC	Basic Price/Unit (Rs)  (For 2 Years)	Applicable GST @_% & (Rs.)  If any.	Total cost (In Rs) (Inclusive of all Taxes, Duties, etc.) for 2 years
1.	Map-90 (ABC Type Powder based)- 5KG	15	2 Years			
2.	Map-90 (ABC Type Powder based)- 2KG	03	2 Years			
3.	FE-36 (Clean Agent Type Gas)- 2KG	04	2 Years			
4.	CO2 type- 4.5KG	03	2 Years			
5.	ABC type- 4KG	03	2 Years			
<b>TOTAL</b>						

\*The rates quoted should be all inclusive for any kind of routine and repair maintenance works and must cover costs of spare parts replacement (if required) and refilling of the fire extinguishers.

\*The Contractor is required to give Demo at the time of Installation/Refilling of Fire extinguisher at their own cost.

**Signature of Bidder & Stamp**

## **Scope of Work**

To provide Comprehensive Annual Maintenance support, including Refilling, Service and replacement of components, of various types of Fire Extinguisher installed at offices and Work area of Bharati College, University of Delhi.

1. The vendor shall carry out periodic servicing (Preventive Maintenance) on quarterly basis.
2. The vendor shall carry out Repairs (Corrective Maintenance) and refilling of the Fire Extinguishers as when required, including replacement of required spares.
3. The vendor shall provide list of spare part items, pertaining to each type of Fire Extinguisher which requires mandatory replacement. The vendor shall carry out replacement of these items as specified during the CAMC period.
4. The vendors shall change all spare part items of any Fire Extinguisher becoming faulty during the period CAMC.
5. During the period of CAMC the technician should visit the location of the Fire Extinguishers fitted in the College once every quarter.
6. During the CAMC period, the vendor shall respond to a Service Requests from the user within 24 hours. Failure to comply shall lead to levying of penalty @ Rs.1000.00/- per day for each subsequent day the complaint remains unattended.
7. Repairs/Replacement of all defective parts should be carried out within a period of three working days.
8. The CAMC shall be extendible for five years at the same cost.
9. Any new Fire Extinguishers getting installed shall be included in the CAMC after expiry of the stipulated warranty period at the cost specified for the type of Fire Extinguishers on pro-rata basis.
10. Fire Extinguishers presently under warranty shall be included in the CAMC after expiry of warranty period. Payment of the same shall be effected from the subsequent quarter onwards on pro-rata basis.
11. Payment will be made on quarterly basis after deducting TDS & GST.

## **Terms and Conditions**

- i. Bharati College is proposing to enter into a rate contract for the period of two years Comprehensive Annual Maintenance Contract (C.A.M.C.) for Fire Extinguishers. The rates are to be submitted in Price Bid by the interested eligible parties.
- ii. The bidders may give representations (if any) against them getting technically disqualified before the date of opening of the Financial Bids. No representation after the opening of Financial Bids shall be entertained, whatsoever.
- iii. The vendor should be authorized by the concerned brand of Fire Extinguisher to take up service/repair/ CAMC job or should have experience of successful completion of CAMC job of similar type of Fire Extinguisher(s). The bid/offer should be comprehensive 100% inclusive of all parts, spares and refilling of the Fire Extinguishers.
- iv. Service report of Fire Extinguisher should be provided during every visit with initials of the engineer of CAMC and a sticker should be pasted on the Fire Extinguisher stating the details.
- v. The present quantity may vary due to condemnation of equipment or new purchase during the period of CAMC. Payment in such cases would be made on proportionate basis considering the period of such CAMC.
- vi. The representative/engineer of the firm has to make a quarterly mandatory visit to check that all the equipments under CAMC are working properly. At the end of the period of CAMC, all Fire Extinguishers under CAMC will be handed over as serviced/refilled/functional towards the end of the last month of the CAMC
- vii. If any damage is done to the building during the checking existing conduit, junction boxes etc. same will have to be made good by the contractor for which nothing extra will be paid.
- viii. The rate should be quoted after visiting the site, otherwise it will assumed that rates are quoted after visiting the site.
- ix. All taxes are applicable shall be deducted from the bills of contractors.

## Agreement

**THIS AGREEMENT** has been made on this ----- at Delhi **BETWEEN Principal, Bharati College, University of Delhi** (hereinafter referred to as the College) on behalf of Governing Body AND M/s. \_\_\_\_\_, hereinafter called the Firm of the other part.

Whereas the Firm approached the Principal, through proper channel through the process of calling for tender through e-procurement on CPP Portal Tender ID: \_\_\_\_\_ for CAMC. And whereas the Principal, after following the due procedure, has agreed to provide the said Firm for Comprehensive Annual Maintenance Contract (CAMC) for Fire Extinguisher on the terms and conditions hereinafter set out: .

### **NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-**

1. The Comprehensive Annual Maintenance Contract (CAMC) of fire extinguishers installed in Bharati College will be valid for two years w.e.f. \_\_\_\_\_ to \_\_\_\_\_ which may be extended for further period of 02 year subject to satisfactory performance and mutual agreement of both the parties and also extended every year but not more than 05 years.
2. General complaint shall be logged through email/ on telephone to the office of M/s. \_\_\_\_\_ who shall be responsible to intimate the complaint number etc. on telephone at the time of logging the complaint by Bharati College, University of Delhi.
3. Towards CAMC of fire extinguishers listed in Scope of Work of the Tender Document, a sum of \_\_\_\_\_ inclusive of all Taxes (GST and other Local tax etc.) shall be paid to the firm. Bharati College, University of Delhi will be making payment after receiving the bills from M/S \_\_\_\_\_ on quarterly installments. No advance payment will be made by Bharati College, University of Delhi.
4. 5% of the contracted value shall deposited by M/s. \_\_\_\_\_ which will be treated as Performance Security Deposit. Performance Security Deposit will be forfeited in case any deviation is found for violating any terms and conditions of the tender. On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest.
5. The company shall be responsible for their personnel deployed and for any injury or any medical problems sustained by them during work at the Bharati College, University of Delhi.
6. Due to any reason, if either Bharati College, University of Delhi or the firm wants to withdraw from the contract, they should inform to each other thirty days in advance.
7. All replaced parts, if any shall be original of manufacturer's equipment.
8. In the CAMC period, M/s. \_\_\_\_\_ will provide periodical service as per norms of the tender with regard to refilling and maintenance of the fire extinguishers.
9. The vendor shall carry out periodic servicing (Preventive Maintenance) of the fire extinguishers on quarterly basis.



10. The vendor shall carry out Repairs & Refilling (Corrective Maintenance) of the fire extinguishers as & when required, including replacement of required spares.
11. The vendor shall periodically provide list of Items of replacement, pertaining to each type of fire extinguishers which requires mandatory replacement. The vendor shall carry out replacement of these items as specified, during the CAMC period if these become faulty during.
12. During the CAMC period, the vendor shall respond to a Service Requests from the user within 24 hours.
13. Repairs/Replacement of any defective parts should be carried out within a period of three working days.
14. Any new fire extinguishers getting installed shall be included in the CAMC after expiry of the stipulated warranty period at the cost specified for the type of fire extinguisher on pro-rata basis.
15. Fire extinguishers which are presently under warranty shall be included after the expiry of warranty period. Payment of the same shall be effected from the subsequent quarter on pro-rata basis as per quoted rates.
16. Service report shall be provided during every visit with initials of the engineer of CAMC and log should be maintained. A sticker should be pasted on the fire extinguisher stating the details of the service.
17. At the end of the period of CAMC, all fire extinguishers under CAMC will be handed over as serviced/refilled/functional extinguishers by the vendor.
18. Any additional visits during the contract period, as and when required in the event of any breakdown/malfunctioning of the fire extinguishers on intimation in this regard by the Bharati College University of Delhi is covered in CAMC.
19. The service provides must provide / attach a client service associate for the job of CAMC mentioned in scope of work who must be approachable over phone between 9 am to 5 pm on all days during CAMC and he must attend to any complaint within 24 hours of registration of complaint over email/phone. Non compliance may lead to penalty in form of deduction from the payment @ **Rs. 1000.00 for 01 day** for every subsequent day, for which the complaint remains unattended.
20. The representative of M/s \_\_\_\_\_ will be responsible for countersigning the logbook of the complaint received from the caretaker on every visit/ complaint after completion of the job.

**For College**

**For Firm**

**WITNESSES**

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